



September 16, 2008

Job Description

Source Protection Committee (SPC) Member

Ausable Bayfield Maitland Valley Source Protection Region

Overview

A Source Protection Committee (SPC) was created in the Ausable Bayfield Maitland Valley Source Protection Region in accordance with the *Clean Water Act, 2006* and its accompanying regulations.

The Source Protection Committee composition, under provincial regulation, will be composed of 1/3 Municipal members; 1/3 Economic Sectors (Industry, Commerce, etc.) and 1/3 Other Sectors (e.g., Property Owners, Environmental, Public, etc.). There are also seats for First Nations communities and liaison roles for Health and Conservation Authorities.

The local Source Protection Committee composition determined by the local Source Protection Authorities (SPAs), as announced in published public notices, is 15 members (excluding the Chair, named by the Ontario Minister of the Environment) as follows:

- Municipal (5)
- Agriculture (3)
- Environmental (2)
- Property Association (1)
- Commercial (1)
- Industrial (1)
- Public, Ausable Bayfield watersheds/Source Protection Area (1)
- Public, Maitland Valley watersheds/Source Protection Area (1)

Mandate

The Source Protection Committee (SPC) will prepare will oversee a science-based planning process to develop Source Protection Plans to protect municipal sources of drinking water in the Ausable Bayfield and Maitland Valley Source Protection Region in keeping with the *Ontario Clean Water Act, 2006* and associated Regulations and Director's Rules.

Roles and Responsibilities

Members of the Source Protection Committee (SPC) should be able to:

- Contribute positively to the production/amendments of Terms of Reference, Assessment Report(s) and Source Protection Plan(s)
- Attend monthly meetings of the committee and related committees or work sessions and attend a majority of meetings on a consistent basis throughout the duration of the process
- Review and understand scientific and technical reports – increase their own knowledge of Drinking Water Source Protection issues and heighten understanding of relevant scientific or technical information as well as new research and/or mapping in order to provide informed input
- Make a 3-5 year commitment to participation as an SPC member
- Participate at public meetings, attend public information sessions and participate in public consultation forums and working group meetings
- Respect confidential information and abide by the process in place to safeguard confidential information under Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)

- Review material provided in advance of a meeting when that material has been provided in a timely fashion
- Provide requested input in a timely fashion
- Be prepared to start immediately
- Demonstrate an ability to weigh different points of view
- Understand the municipal role, finance, planning issues
- Exhibit solid problem-solving, analytical, communication and organizational skills
- Hold relevant knowledge of the watersheds and local land uses and institutions
- Act as liaisons by bringing forward common concerns from their knowledge and experience in their sector to the committee and assist in communicating the committee's work;
- Make decisions at the committee table; work collaboratively on the committee with other Drinking Water Source Protection partners such as community stakeholder groups
- Attend training sessions including: legislative responsibilities of the committee; procedures developed by the Province of Ontario for Drinking Water Source Protection Planning; technical training
- Provide constructive, collaborative and science-based input on local source protection planning issue(s)
- Other roles and responsibilities yet to be determined by Joint Management Committee, Source Protection Authority(s) (SPA) and/or Ontario Ministry of the Environment (MOE)

Composition and Selection Criteria (Membership)

The Source Protection Committee (SPC) size and composition has been set by legislation and the SPAs. The membership will be expected to represent a broad range of stakeholder sectors, perspectives and insights.

Criteria for selection include:

- Demonstrated ability to understand source protection science, concepts, and technical reports
- Exhibited familiarity with the terms and concepts associated with environmental management (e.g. watersheds, hydrologic cycle, wellhead protection areas)
- Knowledge of relevant issues (environmental history, geological concepts, local geography, municipal procedures, etc.)
- Proven ability to act as liaison for the sector(s) being represented, strong listening skills
- Problem-solving, analytical, communication, and organizational skills;
- Works cooperatively, conciliatory decision-making skills, seeks solutions
- An openness to working together and with representatives from other sectors
- Knowledge of local watershed(s), communities, and issues
- Demonstrated ability to work with group dynamics and team environments
- Willingness and ability to travel around the source protection region or area
- Has, or is capable of having, direct contact with residents and landowners.
- Support of affected sector
- Commitment to mutual respect for others and for their views
- SPC members cannot be current conservation authority board members

Remuneration

Source Protection Committee (SPC) per diems \$180 full day, \$125 half day – See SPC Procedural manual

Nomination process

See Regulation 288/07 and JMC Policy